



Belfast City Council

Report to:	Health and Environmental Services Committee
Subject:	Extension of Cleansing Services Litter Bin Tender
Date:	7 January 2015
Reporting Officer:	Sam Skimin, Head of Cleansing Services
Contact Officer:	Sam Skimin, Head of Cleansing Services, ext 5273

1	Relevant Background Information
1.1	At a meeting of the Health & Environmental Services Committee on 2 February 2011 Members approved the tendering exercise for the supply and installation of litter bins.

2	Key Issues
2.1	The tender to supply free standing litter bins was awarded to Larkins Engineering Enterprises and the tender to supply post mounted litter bins was awarded to Unicorn Containers Ltd. The tender covered both types of litter bins and was awarded to both companies from 1 September 2011 for one year with the option to renew annually for a further two years. The tender period was due to end on 31 August 2014.
2.2	Given the current programme of tenders, the priority regarding vehicle tenders and limited officer time, due to LGR commitments, there was no capacity to get a tender issued this year. Following discussions with the Council's Central Procurement Unit and Legal Services, the tender was extended for a further year. As such, retrospective permission is sought from Committee to extend the tender for an additional year to August 2015, until a new tender can be put in place. This will also allow time to assess our future litter bin needs, in relation to the expanded Council boundary.

3	Resource Implications
3.1	The budget for this tender is £50,000 per year and the appropriate allowance has been made in the relevant annual revenue estimates, however as this is a call off contract, the actual amount may be less.

4	Equality and Good Relations Considerations
4.1	There are no equality or good relations implications in this report.

5	Recommendations
5.1	<p>The Committee is asked to:</p> <ul style="list-style-type: none"> ▪ provide retrospective permission for the extension of the current litter bin tender up to 31 August 2015; ▪ approve the commencement of a new tendering exercise in early 2015 for the future supply and installation of litter bins; ▪ give approval for the relevant Director to exercise their authority, under the Scheme of Delegation, to award the contract to the most economically advantageous tender, in line with the evaluation criteria, which will be based on both quality and cost.

6	Decision Tracking
N/A	

8	Documents Attached
Appendix 1 - H& E Services Committee Meeting minutes February 2011	